



OHLINGER INDUSTRIES, INC.

**FAA APPROVED REPAIR STATION #OHRR712K
1211 W. MELINDA LANE PHOENIX, ARIZONA 85027
PH 602-285-0911 FAX 602-285-5511**

Attention: Quality Assurance Department

Subject: Vendor Quality Survey

In order to remain on or to be added to Ohlinger Industries, Inc. approved sub-contractor and vendor list we must maintain records of periodic quality system surveys performed on our sub-contractors and vendors.

Please take a few minutes to complete the attached quality survey, sign and return mail/fax or e-mail to Ohlinger Industries, Inc. Attention: Dino Acevedo, Quality Manager. Fax 602-285-5511 or email me at dinoa@ohlingerind.com

Please include your latest FAA Air Agency Certificate; Operations Specifications including section A449 or other FAA approved Drug Program Certificate, NADCAP Certificates and any other applicable approvals.

All subcontractors must have an FAA approved Antidrug and Alcohol Program in place per CFR 120.1. This applies to all sub-tier contractors.

Additional sub-tier contracting is not permissible without approval from Ohlinger Industries, Inc. quality assurance department.

If you should require any assistance; please contact me at 602-285-0911.

Thank you for your attention and prompt response.

Regards,



Location: OHRR712K
Digitally Signed by Dino Acevedo
Quality Manager /Ohlinger Industries

Dino Acevedo
Quality Manager
Ohlinger Industries, Inc.

Ohlinger Industries, Inc.
FAA Approved Repair Station OHRR712K
SUB-CONTRACTOR / VENDOR SURVEY

Date:

Company Name:
Address

Phone:

Fax:

Years In Business:

No. of Employees:

No. of Supervisors:

No. of Inspectors

What is your quality system based on?

ISO,AS9000,FAA 145,CASE

Please provide a copy of the following documentation when returning this survey: FAA 145 Cert. Approved Drug and Alcohol Program Letter or OP Specs A449 AS9100/ISO/NADCAP

Other Approvals:

Points Of Contact: Please provide Name and Extension

QA/Control

Engineering

Other Position

Survey Completed by (name and
Position) :

Ohlinger Industries Approval

Date

Ohlinger Industries, Inc. Vendor Survey Self Audit Evaluation	Y	N	N/A
1. Quality System and Manual			
A. Is there an established quality system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Is there an established quality manual?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Is the quality manual available to all personnel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Is the quality system documentation current and readily available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Does the quality manual and / or documentation include a detailed description of:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1) the organizational structure and relationship of the Q.C. department to the rest of the organization?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) an assignment of personnel and specific responsibilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) the revision control system for quality system documentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) record keeping system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5) training requirements and records?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6) shelf life control?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7) control of incoming discrepant parts, materials and supplies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8) receiving inspection procedures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9) test and inspection system calibration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10) storage facilities and procedures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11) part identification system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12) environmental controls (as appropriate) ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13) inspection stamp control?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14) self-audit / evaluation program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15) Is there an established program or procedure for duty time limitations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. SELF-AUDIT EVALUATION PROGRAM			
A. Is there an established documented self-audit / evaluation program which identifies who within the company is responsible for conducting self-audits, the frequency of the audits, audit documentation and corrective action?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. FACILITIES			
Do storage areas provide for the following:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A. adequate space and appropriate racks to preclude damage or mishandling?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. secured from unauthorized access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. segregation of aircraft and non aircraft parts and functions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. segregation of serviceable and non-serviceable parts?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. TRAINING AND AUTHORIZED PERSONNEL			
A. Are personnel who perform inspection, shipping and receiving functions properly trained ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Are inspection personnel properly authorized?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Are both formal classroom and on-the-job training documented and maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Is a roster of personnel authorized to perform inspection functions maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. PROCUREMENT			
A. Does the system assure that parts conform to the customer's purchase order request and that deviations are approved by the customer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Does the system assure special requirements are adequately communicated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ohlinger Industries, Inc. Vendor Survey Self Audit Evaluation	Y	N	N/A
6. RECEIVING INSPECTION			
A. Does the inspection program include:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1) a check for obvious physical damage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) verification of appropriate plugs and caps are installed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) verification of part number, serial number, model number, etc. match the documentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) verification that all documentation is at hand and properly completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. MEASURING AND TEST EQUIPMENT			
A. Are measuring & test equipment controls in place which provide for appropriate storage, usage, and calibration traceable to the National Institute of Standards and Technology when applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Is a system in place to assure documentation of current calibration status?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. MATERIAL CONTROL			
A. Is material handled in an appropriate manner and protected from damage & deterioration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Is the storage areas periodically checked for overall effectiveness?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Is there a system in place for trace and recalled of shipped parts?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Whenever practical, is material stored and delivered in ATA 300 packaging?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Does the system have a procedure for storage of flammable, toxic or volatile materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Is batch/lot control maintained for parts?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Does the system assure that serviceable parts/components are adequately protected against the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. Does the system assure that no part number ambiguity exists?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. Does the system provide for separation of non-conforming material from usable stock?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. SHIPPING			
A. Does the quality system require shipments in ATA-300 containers or equivalent as appropriate for the unit being shipped or as specified by the customer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Does the quality system provide for a visual inspection of all items and accompanying documentation prior to shipping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. RECORDS			
A. Does the record system require retention for at least 7 years from the date of sale to the customer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Does the quality system include a system governing the storage, distribution and retrieval of documents confirming the physical and chemical properties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Are records protected against damage, alterations, deterioration and loss.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. TECHNICAL DATA CONTROL			
Does the quality system provide for maintaining technical data in a manner which ensures such data is current and accessible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>